

Demand Response

All is set up for SLSD to participate in PPL's program. The first test will be conducted in the summer. If a shutdown is necessary, it will be between 12 noon and 8:00 pm, with a 2 hour advanced notice. We will receive on average \$50,000 for the next 3 years to be a participant. A meeting has been scheduled for March 23rd to discuss particulars with Tech and our employees.

Safety Audit from the state

Pennsylvania State Police came into our district to do a safety audit. Documents that we received suggested the following changes should be made to our buildings:

- Cameras - \$2,000./camera (LCTI has 180 in their facility & Northampton HS has 75 cameras)
- Entrances to all buildings should be enclosed in storefront glass – with first entrance into office area, not school building (similar to the Intermediate School). Elementary entrances = \$20,000 - \$50,000, Secondary entrances, not estimated yet. We would have to get an architect in to redesign entrances.

Superintendent's Report

Mr. Liberati reported that the "Odyssey of the Mind" competition held on March 19 at the High School was so well attended that it may be too large for the District to handle at one building location. The District had been asked to host the competition annually, but it would probably need to be held in more than one building. Mr. Liberati said that the cafeteria made money, but it still cost the District about \$2,000.

On budget matters, the Board directed that the list of cuts for consideration be included on the agenda for the next Board meeting, and that the list include the Board vote on each item from the March 12, 2011 Board meeting.

Strategic Plan Report

Mrs. Christman pointed out the following from the monthly report -

- Four teachers at SLIS are piloting use of Spelling City as a technology support for spelling instruction.
- Strategic Plan Mid-year review committee had its kick off meeting. All documents are posted on the website for community review.
- The administrators on the teacher observation committee met to hear a presentation on the iObservation system that manages the data for a teacher observation program.
- District Administrators attended Sapphire training and i-Observation training.

NEW BUSINESS

Mr. Dimmig put forth a suggestion that the District host a "Meet the Candidates Night" for the public to meet the persons running for the 5 seats on School Board that are up for election in the primary on May 17, 2011. The consensus of the Board was to have something like this sponsored by the League of Woman Voters.

VISITORS

Mary Ann Nord encouraged the District to continue hosting "Odyssey of the Mind" competitions.

The Board took a brief recess at 8:47 p.m.

The meeting reconvened at 8:50 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Stelts to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: Quigley

The meeting was adjourned at 8:52 p.m.

ATTEST: _____ Board Secretary

sponsored by the International Technology and Engineering Educators Association (ITEEA). Southern Lehigh was 1 of 26 schools nationwide to receive the Program Excellence Award. ITEEA gives the award in recognition of outstanding contributions to the profession and students. The award followed a long application process including updated curriculum and video of students performing projects. Southern Lehigh is the first school district in Pennsylvania to win the award two times. Southern Lehigh previously won the award in 2005.

Facilities Committee

Mr. Miracle reported on the following –
Intermediate School

- Roof leaks: Leaks were discovered however the roof is under warranty, Warco roofing has resolved most of the problem areas. The manufacturer, Garland roofing has also been involved in the remediation.
- Lighting issues with Lutron: Lights are still blinking and do not work properly in all rooms. The manufacturer replaced all bulbs and many of the ballasts. Lutron may need to replace all features this summer at no cost to the district.
- Brick repair updates: Most of the work has been completed, about 20% remains, which is the epoxy or sealant.
- Camp Meeting Rd run off: We have had a horrible spring, Mr. Cozzelino calls almost daily to T. Bergey. J. Liberati has visited the residents whose homes are affected by the poor drainage. The plan was discussed with the Conservation District. Their recommendation was to improve the retentive grading and the plantings, water cannot be added to NW inlet. However this will not totally resolve all the problems. This will cost approx. \$25,000 – we would also like to direct the water to the Middle School and the IS detention basin. The township must approve the plans.
- Heaving sidewalks: Three engineers and two contractors took a look at the problem. All believe the water table rose and is causing the problem. All parties are in agreement that a French drain may remedy the situation. A test area of 100 ft is planned for this summer, cost ~\$2500.
- Tree clean-up in tree row: The contractor was lined up to cut the dead trees from the tree rows; T. Bergey walked around with him and marked the trees to come down. Contractor would not begin until we talked to Upper Saucon Township about a permit.
Upper Saucon Township ordinance: “At any time, a landowner may cut down any tree that, because of its condition, location or any other factor, poses an immediate threat to the public health and safety.”
The township requires an arborist to examine and issue a report to determine the trees that can be cut down and replaced if larger than 6” diameter.
- Lighting of sign along Rt. 378: This project will be completed in the summer – the township requires an electrical and building permit for \$1,000.00, and other costs would be about \$2,500.00 for materials and labor.

High School

- Auxiliary Gym & Cardio room: Since the last meeting – T. Bergey & R. Andrulovich spoke to 6 different school facility people in reference to installing the a HVAC system themselves without an engineer, all but one stated that they would not tackle that job alone, it is too complicated. An estimated cost (solicited from a HVAC Contractor) is more than \$100,000 with the involvement of an engineer. If we want this completed during the summer, we will have to start the process now by hiring an engineer. The committee discussed and agreed that we should move forward with the planning of this project.
- Tennis Courts: Sediment control application to the Conservation District (\$1,340.00) and the grading plan to the township (\$2,500.00) have been submitted. Plans are complete and the project is being advertised for bidders. April 11th will be the bid opening, June 1 to July 29 for work to be completed.

Middle School

- Greenhouse: The estimated cost to get the greenhouse up and running is approximately \$6,000; this will include heat, ventilation and misting. The work will be completed over the summer. B. Miracle would like to see the greenhouse be introduced into the curriculum.
- Track resurfacing: Another project for this summer. The track should be resurfaced every 5 – 8 years. Cost is between \$55,000 and \$85,000, depending upon the product we use and the increased cost of oil.

Approve proposed General Operating Budget for CLIU#21 for 2011-2012

MOVED BY Miracle and **2ND BY** Stelts to approve the proposed General Operating Budget for Carbon Lehigh Intermediate Unit #21 for 2011-2012.

[Mr. Quigley left the meeting at 7:55 p.m.]

Mrs. Mohr introduced Dr. Elaine Eib, Executive Director of Carbon Lehigh Intermediate Unit, and Ivy Harding, Director of Business Services. Dr. Eib said that even though the I.U. will lose funding in the Governor's proposed budget, they are not asking participating school districts for additional money for 2011-12.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Approve proposed Operating, Capital, Debt Service, and Academic Center budgets for LCTI for 2011-2012

MOVED BY Miracle and **2ND BY** Gunkle to approve the proposed Operating, Capital, Debt Service, and Academic Center budgets for Lehigh Career and Technical Institute for 2011-2012.

VOICE VOTE: "YES" – All but Eddinger
"NO" - Eddinger – Motion Carried
ABSENT: Quigley

Approve school real estate tax refunds- Woodruff, Litz, Saucon Creek Senior Living LP, LCIDA c/o Lutron Electronics Co Inc.

MOVED BY Miracle and **2ND BY** Gunkle to approve the following school real estate tax refunds –

- Matthew M. & Amanda E. Woodruff, Parcel ID# 13 641207648770 1, \$472.16 in 2009-2010 interim taxes
- Carmine & Mary K. Litz, Jr., Parcel ID# 05 642318923771 1, \$765.82 in 2010-2011 taxes
- Saucon Creek Senior Living LP, Parcel ID# 22 642524055432 1, \$17,142.75 in 2010-2011 taxes
- LCIDA c/o Lutron Electronics Co Inc., Parcel ID# 22 642481320251 1, \$1502.29 in 2010-2011 taxes

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Approve Service Level Agreement with BCIU for real estate tax tracking software and bill printing for 2011-2012 and 2012-2013

MOVED BY Miracle and **2ND BY** Gunkle to approve the Service Level Agreement with Berks County Intermediate Unit for real estate tax tracking software and bill printing for 2011-2012 and 2012-2013. The District has been using the services of BCIU since the County of Lehigh eliminated these services for school districts several years ago. We have been very pleased with their services. Although the rates reflect a slight increase over present levels, a decision to eliminate tax collector copies of tax bills will result in our costs being virtually unchanged during this period.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

SUPPORT SERVICES

PERSONNEL

Approve certificated staff-McDonald

MOVED BY Miracle and **2ND BY** Stelts to approve the following certificated staff -

John McDonald, Substitute Technology Education Teacher (*Extended-term Category D*), Southern Lehigh Middle School, at a salary of \$229.02 per diem, effective March 22, 2011. Mr. McDonald will fill the vacant position created by a teacher on leave.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

REPORTS

Education Committee

Mr. Hayes reported that he, Superintendent Liberati, and High School Tech Ed teachers Rick Colelli and Rob Gaugler had attended the 2011 Technology and Engineering Educators Program Excellence Awards on March 24, 2011 in Minneapolis, MN that was

- Students enrolled in Mrs. Quartuch's Sociology course completed a joint project with Liberty High School students on culture. Students at each school studied the culture of the other school and compared similarities and differences. Students were grateful for the opportunity to visit another school and shadow a student in their classes.

Middle School report –

- PSSA preparation and administration has taken up a majority of the MS schedule since our last meeting. Reading and Math 3/15 – 3/19; Writing 3/28 – 3/31.
- The following students will be attending and participating in the PMEA District 10 Intermediate Festival at Catasauqua School District on Friday April 1 - Eric Boyd, Matthew Long, Corinne Pillarella, Justin Qian, Adam Leferovich, Austin Isaac, and Lucy Zhang.
- Course Selection Evening – 3/31/11 for parents of incoming 7th graders at 7:00 in the MS Auditorium.
- Report cards will be issued April 8.
- SLMS STUCO Craft Fair and Auto Show – 3/26/11. Craft show in gymnasium and Car Show was in the front parking lot – Plaques were awarded for 1st, 2nd, and 3rd place in the following categories.
- MS are working very hard practicing for the MS Musical which will be held on May 5 and 6. They will be performing 'Schoolhouse Rock' – Special thanks to Mr. Wehr at the HS for working with our students.

Intermediate School report –

- From March 15 to March 22, all students at SLIS participated in reading and math PSSA testing. All but a few students have completed the test, and the few remaining will be made up when pupils return to school.
- The 5th grade students have started taking the Writing PSSA as of today. This assessment will run through Thursday of this week.
- 4th grade students at SLIS will participate in the Science PSSA on April 4 and 5. It is our hope to complete all remaining PSSA make-ups during the first several days of April.
- Parents of 6th graders were notified of the MS's course schedule meeting happening tomorrow evening.

Elementary schools –

- All three elementary schools celebrated Go for the Greens as we educated students about healthy food choices as well as trying new green fruits and vegetables. The plan was for students to try avocados, but unfortunately they were spoiled when delivered.
- On Friday, March 18th, Liberty Bell had two showings of their third grade production, *Little Red Riding Hood*. It was directed by Mr. Markley, one of our 2nd grade teachers, and had over 55 3rd grade students who participated in the production.
- Lower Milford PTA held a Family Movie Night at the Grand Theater on March 13th. It was a well-attended family event.
- The elementary administration attended the recent Strategic Planning Kick-off last Wednesday at the high school.
- This Wednesday, Liberty Bell will be holding its annual Spanish Immersion sign-ups. Sign-ups officially begin at 7:30 A.M.
- Lower Milford will have a Karate/Anti-Bullying assembly on March 30th.
- Finally, we have concluded our PSSA Testing at the primary level, other than a handful of make-ups due to illness.

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Gunkle to approve the Letter of Agreement dated March 8, 2011 between Southern Lehigh School District and Lehigh Career & Technical Institute clarifying duties and responsibilities in connection with the National School Lunch program for our students who attend Lehigh Career & Technical Institute.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve
 Letter of
 Agreement
 between
 SLSD & LCTI
 in
 connection
 with the
 National
 School
 Lunch
 program

Approve unpaid leave-
Lehtinen

Approve unpaid leave of the following staff –

Janna Lehtinen, School Psychologist, Lower Milford and Hopewell Elementary Schools, on May 20 and May 23, 2011;

Approve substitute support staff for the 2010-2011 school year-Zajdel

Approve the following substitute support staff for the 2010-2011 school year –

Lisa Zajdel, Substitute Secretary, at an hourly rate of \$13.62;

Approve unpaid leave-
Kelly

Approve unpaid leave of the following staff –

Heidi Kelly, Part-time Cleaning Person, Southern Lehigh High School, on May 27, 2011, July 27, 2011 through July 29, 2011 and August 1, 2011 through August 5, 2011;

Approve non-certificated staff-Huber, Parker

Approve of the following non-certificated staff –

Susan Huber, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective March 29, 2011 (*pending receipt of required documentation*). Ms. Huber will fill the vacancy created by the resignation of *Emily Powers*.

Shirley Parker, Custodian, at an hourly rate of \$17.61, with a start date to be determined. Ms. Parker replaces *Debra Werkheiser* who transferred to fill the vacancy created by the retirement of *Richard Jacoby*;

Approve coaches for the 2010-2011 school year-
Murray,
Boorse

Approve the following coaches for the 2010-2011 school year -

Matthew Murray MS Track & Field Club

Brian Boorse Asst. Boys' Lacrosse \$1,296**

***This stipend amount represents a 60/40 split with Eric Stemple;*

Approve volunteer coach for the 2010-2011 school year-
Edwards

Approve the following volunteer coach for the 2010-2011 school year -

Samantha Edwards Girls' Lacrosse;

Approve mentors for the 2010-2011 school year-
Colelli, Mead

Approve the following mentors at a stipend not to exceed \$700.00 for the 2010-2011 school year -

Richard Colelli as a mentor for *John McDonald*

Jesse Mead as a mentor for *Liesje Germ*.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None**

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Mr. Davidson, Mrs. Farris and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- Juniors have completed PSSA Reading and Math testing. They will begin the Writing test on March 29 and complete it on March 31. PSSA Science testing will take place on April 5 and 6. Students have demonstrated a positive attitude and hard work so far in the testing cycle.
- Students are planning a bake sale to benefit Japan and help those in need. Our Japanese exchange students will be broadcasting a message on WSOL to further educate our student body on the tragedy and how it impacted his family members. This will kick off the bake sale during the week of March 28. Students have also solicited donations from local food stores and have raised close to \$500 so far. We are hoping to make this a school wide event.
- On March 22 students attended an assembly on depression and suicide. Jim Tkach, spoke to the students about the tragic loss of his son and how his organization has worked to raise awareness and fund help for those in need. Mr. Ruch and Student Council arranged the assembly and will also be holding a dance to benefit the Bo Tkach Memorial Foundation. The dance will be held on April 9 at the HS and all proceeds will go to the foundation. This was a school wide event and we have received some positive feedback from students in addition to having some of our students come forward to ask for help because they are experiencing their own battle with depression.



Southern Lehigh School District Board of School Directors Meeting

March 28, 2011

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:33 p.m. on the above date (March 28, 2011) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Eddinger, Dimmig, Gunkle, Hayes, McLoughlin, Miracle, Mohr, Quigley (left meeting at 7:55 p.m.), Stelts

ABSENT: None

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kamber, Kennedy, Takacs, Lewis, Bergey, Engler, Jordan, Siegfried, Davidson, Farris, Hafner, Harakal, Organski, Lange (The Morning Call) and approximately 13 other members of the community.

OPENING PROCEDURES

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Quigley to approve the minutes of the March 12, 2011 meeting as copied and distributed to all Board members.

Minutes of
3/12/2011

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

Travis Weighknecht inquired if Upper Saucon Storm Recreational, a youth football program, was going to erect a scoreboard on the practice football field. Mr. Harakal responded that Upper Saucon Storm is not putting up a scoreboard and they currently are utilizing an Upper Saucon Township field and not using a District field.

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated March 28, 2011 showing paid bills in the amount of \$23,565.88 and bills to be paid in the amount of \$1,054,119.42 for a total amount of \$1,077,685.30 for the General Fund;

Approval of
Bills

Approved the addendum to the bills list dated March 28, 2011 showing bills to be paid in the amount of \$140,454.61 for the General Fund;

Approved the Treasurer's Report and the Investment Report for the month of February, 2011;

Approve
Treasurer's
Report and
Investment
Report

Approve the retirement of the following staff –

Kathleen Malek, Grade 4 Teacher, Southern Lehigh Intermediate School, effective June 22, 2011. Ms. Malek has been an employee of the district since 1994;

Approve
retirement-
Malek

Approve second period of childrearing leaves of the following staff for the 2011-2012 school year –

Molly Brundage, Reading Teacher, Southern Lehigh Middle School
Rebecca Harries, School Psychologist, Southern Lehigh Middle School;

Approve
second period
of childrearing
leaves for the
2011-2012
school year-
Brundage,
Harries